Indian Institute of Information Technology, Allahabad

Dear Candidate,

Congratulations on your being allotted a seat at Indian Institute of Information Technology, Allahabad(IIITA), in its four year full time residential B.Tech. in Information Technology (IT)/ Electronics and Communication Engineering Degree Program. On behalf of the Institute, it is a pleasure to welcome you onboard into the IIITA family!

We hope that during the time that you spend with us here, we shall be able to assist you in shaping yourself as a professional in the field, on which the society in general and you in particular, shall be proud of. We have adequate infrastructure to support you in your endeavor and hope that you will utilise it fully in your favour, while your stay here (we are further, always in the process of fortifying our infrastructure, to match the pace of latest developments in the field). Further, you would be happy to know that you are about to enter a very special B.Tech. Batch which will have the unique opportunity to upgrade itself into 5+ Yr. B.Tech-M.Tech / B.Tech.-MBA Dual Degree Program, upon the fulfillment of certain conditions, which we will apprise you in due course of time.

As a first step in the direction however, at present you are required to complete certain admission related requirements. So as to take you through them, kindly find as enclosed alongwith, the relevant details. Admission process requires some details to be filled in on our web portal (https://erp.iiita.ac.in) alongwith uploading of your Signatures in black colour (in .jpeg format) and coloured Photo (in .jpeg format). While you are free to initiate these admission process related requirements from your place of convenience, you are also free to complete these requirements after meeting us personally. (Admission Hours - 9.30 am to 5 pm). For accessing the web portal, use your DASA Applicant ID as **your User Id**. Your Date of Birth is your **password** in yyyy-mm-dd format. In case you are unable to do this or donot have adequate facilities for doing this, donot worry, as we will facilitate it for you when you visit us for admission.

Kindly note that the admission process is completed only after:
1) Your credentials are physically verified at the Institute & uploaded on the web portal,
2) Requisite academic Fees and Hostel/Mess Charges are received in the Institute,
3) Enrollment number is allotted to you,
4) Confirming your admission to DASA 2018 is done, at the Institute.

Your initiating the process of admission before reaching here in person, shall however hasten your admission process, once you are here. **Your personal presence alongwith the Certificates and Documents as detailed in attachments, in ORIGINAL are necessary at the time of admission,** as per the DASA 2018 declared schedule July 24 – July 26, 2018.

IIIT Allahabad is a fully electronic payment compliant campus, where NO CASH / Demand Draft based transactions are undertaken. So either transfer the Fees and Mess Charges (in separate Accounts) through Net Banking and bring to us the UTR Receipts for our reconciliation OR pay the fees at the time when you come to us for admission through your DEBIT/ CREDIT Card. In such a case, Pl. ensure that your card has a daily limit of funds transfer for upto Rs. 40,000/-. In case the admission requirements are not completed owing to non materialising of transaction through Debit / Credit Card, the onus of the outcome shall rest with the candidate. Requisite Bank / Card Transaction charges are also payable by the candidate.

Kindly ensure that you donot land up during the last hour of your allocated days for admission, just in case anything falls short, then we are constrained and unable to help. During admission days, we try to facilitate a day's stay in our Institute Visitor's Hostel 1, to the accompanying parents of the candidates. Just in case you would want to avail of the same, drop an email to dndas@iiita.ac.in, stating the day you want to stay. Pl. mention your DASA Applicant ID in your email, so that your accommodation can be confirmed prior to your arrival. Only those who are confirmed the accommodation can be allowed to stay in the Visitors Hostel 1. Additionally, several hotels are also available around the Allahabad Jn. Railway station either in Civil Lines side or at platform No. 1 called chowk side, in case you reach Allahabad at odd hours. We would try our level best to allot you the hostel the same day, after your admission requirements are completed.

Looking forward to meeting you at IIIT Allahabad, I remain,

With Good Wishes,

Admissions Team, IIIT Allahabad

Reporting Date for DASA Students at IIIT Allahabad: July 24-26, 2018
Orientation Program for B.Tech 24/07/2018
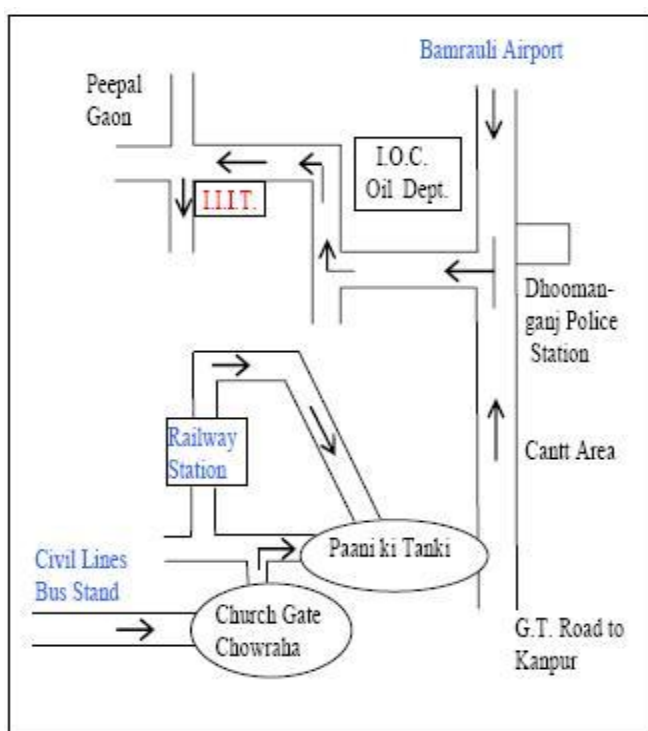## Commencement of Classes: 27/07/2018

Note:

1) **Those candidates, who choose to access the portal https://erp.iiita.ac.in and upload the desired information, before reaching the Institute, shall be eligible to be considered as Green Channel Candidates, which shall enable them faster admission process completion, once they are at the IIITA Premises.**

2) **Candidates desirous of taking admission at IIIT Allahabad after formal allotment of seat to them by DASA 2018, are encouraged to assemble in the Auditorium of the Admin Block of IIIT Allahabad during the prescribed dates by DASA (July 24 - 26, 2018), at either 10.00 am or alternatively at 1.00 pm, for being apprised upon the admission process / querries of the candidates.**

For General Information of ALL candidates
seeking admission at IIIT Allahabad through DASA 2018

A.   How to reach IIIT Allahabad:

The IIIT Allahabad campus is located at Jhalwa (Peepalgaon Road), Allahabad. It is 10 km from the city center and 7 km from the main railway station (Allahabad Junction). Allahabad is very well connected by Trains from all places like Delhi, Kolkata, Guwahati, Mumbai, Chennai etc.Indian Railway services to Allahabad are excellent and quite comfortable. Best is to alight on Platform No. 1 side of Allahabad Junction and hire an auto rickshaw for about Rs. 130, depending upon day-night timings of your arrival. Ola Taxi Service is also available from Platform No. 1 (called Chowk side), Platform No. 6/ 10 (called Civil Lines side). Other Railway Stations under jurisdiction of Allahabad Junction (ALD) are Cheoki (ACOI), Naini (NYN), Allahabad City (ALY) and Prayag (PRG).Allahabad is served by Bhamrauli Airport, which is a defense Airport having the code IXD.Direct daily flights from Delhi (DEL) are available from here. It is about 7 kms from the Institute Campus.

Guide Map for Reaching Deoghat, Jhalwa, IIIT Allahabad - 211015

B.   Documents required at the time of admission:

One set of Clear Photocopied documents (A-4 Sized, self-attested) as follows are required to be brought by the selected candidate at the time of reporting to Admission, Assessment and Award Section (AAA Section), IIIT Allahabad for deposition at the Institute.

Reporting Site: Auditorium, Admin Building, IIIT Allahabad, Jhalwa, Allahabad-211015

1. Provisional Admission Letter from DASA 2018. (web copy)
2. Applicant's Passport (Nationals of Nepal who do not have a passport, copy of Authenticated Citizenship Card has to be submitted) and PIO/OCI card as applicable.
3. Receipt of Initial Fee Payment. (In Original)
4. Proof for the Date of Birth (Secondary Education Board/ University Certificate
5. Marksheet and Certificates of Class 10th, 11th and 12th (or) Equivalent examination(s) (In Original)
6. Character Certificate (In Original) from the Institution last attended. (In Original)
7. Transfer/ Migration/ School Leaving Certificate/ (In Original) from the Institution last attended.
8. CIWG candidates also require passport, visa, appendix-III
9. FIVE identical coloured passport sized photographs of GOOD QUALITY on Matt Finish against white background(size 35x50mm).(2 Photos for MCAIP Forms, One on Medical Examination Report, One on Medical Booklet, One for Office Records) (All in Original, for deposition at the Institute)
10. Medical Examination Report. (In Original in the format attached). Medical examination Report may be got filled in from anywhere, including the candidate's home place. Pl. ensure that the same is duly signed and stamped by the Doctor. Doctor should also clearly state his/her MCI / State Council Registration No alongwith the State in which Registered in case of State Council Registered Doctors. OR else the same may be got done from IIIT Allahabad Health Centre Doctors against the payment of a fee of Rs 250/-.
11. Anti-Ragging Affidavit by the student (to be submitted on a Non-Judicial Stamp Paper of Rs. 10/-, duly notarized by the Oath Commissioner. (In Original for deposition at the Institute)
12. Anti-Ragging Affidavit by the Parent/ Guardian (to be submitted on a Non-Judicial Stamp Paper of Rs. 10/-duly notarized by the Oath Commissioner. (In Original for deposition at the Institute)
13. MCAIP Form for "Medical-cum-Accidental Insurance Benefit Scheme" (TWO SETs in Original, to be deposited at the Institute).
    Originals of Sr. No. 2 to 5 will be required only at the time of verification & returned thereafter.

Also pl. have the documents as at Sl No 10-12 made from your home place / any place, before coming to take admission. These can be made at Allahabad also, but then it may take you an extra day to get them made. Formats of the documents are attached along with for your convenience.

(Note – Kindly maintain the same sequence of documents as given above)

C.   Details of Documents etc to be uploaded on the web admission portal of the Institute (OPTIONAL):

(i) Passport size color photograph (35x50 mm size, upto 500kb size) and signature (10x30mm, 100 kb size, black coloured), both in .jpeg format.

(ii) All academic qualification marksheets, certificate, JEE Score Card in .pdf format at the time of registration or you may upload (in .pdf format, each file size upto 500kb) and fill all details at the student portal (please refer the link at page 1) before reporting at the Institute. Due to any reason, if you could not upload at the student portal,you may bring the documents in original for scanning and uploading at IIIT Allahabad. Documents in Original MUST be brought at the time of Admission.

D.   Banking Facility:
- ATM counters of Canara Bank, Indian Overseas Bank and HDFC Bank exist at the Institute premises. Students can open their personal accounts also in these banks, who service the Institute, if they so desire.

E. Hostel Facility:

- The Institute is a fully residential campus. All the Hostels (includes five boys hostel & three girls hostel) are provided with modern boarding and lodging facilities. Hostels have adequate recreational facilities including sports. Each student is provided with a Cot, Table, Chair and an Almirah space, the suggested list of items that may be required by a Hosteler during the course of his/ her stay on campus is likely to include the following:
- One bucket with mug + soap with soap case + Door Lock (Good Quality)
- Bedding with warm clothing, Blanket/ Quilt & Mosquito Net.
- Temperature at Allahabad ranges between 7-10 in winters (December - January) and 40 – 49 in summers (April – June).
- Table Lamp – In case you are habitual otherwise Tube lights are provided in all rooms.
- Appropriate Clothing & Shoes.

F. Medical Facility:

Round the clock medical facility is available at the Institute campus. MEDICLAIM cum Accidental Insurance Policy (MCAIP) is also available at the Institute.

G. Fee Structure for candidates, to be admitted in 2018 at IIITA

<table>
<tr><td colspan="4">FEE* STRUCTURE FOR B.TECH
IIIT-ALLAHABAD
For Academic Session 2018-19*</td></tr>
<tr><td colspan="4">For DASA (Non SAARC), DASA (SAARC) & CIWG Students</td></tr>
<tr><td>Sl. No.</td><td>General Fees & Dues</td><td>1st Sem.</td><td>2nd Sem</td></tr>
<tr><td>A</td><td>One Time FEE</td><td></td><td></td></tr>
<tr><td></td><td>Admission Fee</td><td>2500</td><td></td></tr>
<tr><td></td><td>Enrolment Fee</td><td>1000</td><td></td></tr>
<tr><td></td><td>Identity Card Fee</td><td>1000</td><td></td></tr>
<tr><td></td><td>Alumni Fund</td><td>8000</td><td></td></tr>
<tr><td>B</td><td>Annual Dues</td><td></td><td></td></tr>
<tr><td></td><td>Benevolent Fund</td><td>500</td><td></td></tr>
<tr><td></td><td>Group Insurance and Student Welfare Fund</td><td>1000</td><td></td></tr>
<tr><td></td><td>Library Fee</td><td>1000</td><td></td></tr>
<tr><td>C</td><td>Semester Fees</td><td></td><td></td></tr>
<tr><td></td><td>Hostel rent
(Double Occupancy Rs. 5400/-)
(Single Occupancy Rs. 10800/-)</td><td>5400</td><td>5400</td></tr>
<tr><td></td><td>Gymkhana Fees</td><td>1000</td><td>1000</td></tr>
<tr><td></td><td>Examination Fee</td><td>1000</td><td>1000</td></tr>
<tr><td></td><td>Grade Card Fee</td><td>500</td><td>500</td></tr>
<tr><td></td><td>Medical Fee</td><td>500</td><td>500</td></tr>
<tr><td rowspan="2">Total</td><td>Other Fee [A+B+C] in (INR)</td><td>INR 23400</td><td>INR 8400</td></tr>
<tr><td>Tuition Fee DASA (Non-SAARC)
DASA (SAARC)
CIWG</td><td>** US$ 4000
** US$ 2000
** INR62500</td><td>US$ 4000
US$ 2000
INR62500</td></tr>
<tr><td>D</td><td>Mess charges:
Mess Charges are subject to actual.</td><td>INR 15344</td><td>INR 15344</td></tr>
<tr><td colspan="4">* Subject to revision annually.
** Not applicable for those who have paid it to DASA authorities already.</td></tr>
</table>

*Please note that the fee amount which has already been deposited to DASA as fee will be transferred to IIIT-Allahabad and therefore must be deducted from the total fee amount mentioned in the first semester fee structure. Small balances **(INR 23400/-)**, if any, may be paid by Debit/ Credit Card at the Institute.*

H. Fee and Mess Charges Payment Methodology:

1. Fees will be paid through Online Portal/ NEFT (From ANY BANK)/ Credit/ Debit Card (OF ANY BANK). No DD's are acceptable.

(a) Pay through Online Portal i.e. https://erp.iiita.ac.in or visit our homepage www.iiita.ac.in for the link.(Activated ONLY after seats are allotted by DASA 2018)

OR

(b) **INR 23400/-** towards other fee (as per details above) to be paid to either of the following bank accounts-

> **NEFT: Account holder name:** IIIT-A FEE A/C
> **Account Type:** Savings Account
> **Fees Account No.:** 035001000060472
> **Bank Name and address:** Indian Overseas Bank, Civil Lines, Allahabad – 211001 (U.P.)
> **IFSC Code:** IOBA0000350
> **SWIFT Code:** IOBAINBB001

OR
> **NEFT: Account holder name:** IIIT A FEE ACCOUNT
> **Account Type:** Savings Account
> **Fees Account No.:** 50100210245436
> **Bank Name and address:**HDFC Bank, Sulem Sarai, Allahabad – 211001 (U.P.)
> **IFSC Code:** HDFC0004498
> **SWIFT Code:** HDFCINBBXXX

2. Mess Charges of Rs. 15344/- (Subject to adjustment as per actual) to be paid to the following bank account.

> **Account Name -**Council Of Wardens IIIT-Allahabad
> **Account Number-**50100237089533
> **Bank & branch -**HDFC Bank Sulem Sarai Allahabad
> **IFSC Code -**HDFC0004498
> **SWIFT Code:** HDFCINBBXXX

I. For Important links on Institute Rules and Regulations visit:
www.iiita.ac.in&**https://aaa.iiita.ac.in/**

J. Contact Persons in case of any difficulty:

1) **Mr. Ashutosh Shukla (0532-2922085)**   2) **Mr. Vivekanand Sinha (0532-2922032)**

5) **Mr. Kaushal Kumar Singh (0532-2922033)**   4) **Mr. Niranjan Kumar (0532-2922013)**

To save time, you may visit following link to enter all your details and pay Online:
https://erp.iiita.ac.in
(Above link will be activated only after the Institute gets the list of allotted students from DASA, 2018)

Imp: Pl. note that the formats attached alongwith might change at a later date to allign with DASA 2018 requirements. In such a case, it is desired that the candidates keep visiting this page on IIITA homepage for the latest and updated information. DASA 2018 prescribed Formats shall prevail in case of any conflict.

MEDICAL EXAMINATION REPORT

(i) Please attach photocopy of Medical Certificate issued by a Registered Medical Practitioner for Part -A (Page 11)

<div style="float:right; border:1px solid black;">

Coloured
PassportSize
PHOTO

</div>

PART - A
GENERAL EXPECTATIONS

Candidates will have good general physique with
a) Normal vision. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye.
b) Normal Hearing. Defective hearing should be corrected.
c) Normal Heart and lungs and having no history of mental disease or epileptic fits.

PERSONAL HISTORY

1. Name …………………………………………………………………………………………

2. Parent/ Guardian's Name:
    (a) Father's Name ……………………………………………………………………………
    (b) Mother's Name……………………………………………………………………………

3. Age: ………………………………………… Years …………….. Months……………………………

4. Gender:……………………………………….. Blood group………………………………………………

5. Identification Marks on the Body: …………………………………………………………………………
                         (This can be a mole or scar)

6. Major illness / operation: …………………………………………………………………………………………
                    (Specify nature of illness / operation.)

7. Allergies if any: …………………………………………………………………………………………

8. Any Chronic illness for which he/she is taking treatment: ………………………………………………
  (Eg. Diabetes, Asthma, Epilepsy, Kidney disease, Bleeding disorder, etc.)

9. Any kind of disability: ………………………………………………………………………………

MEDICAL CERTIFICATE
(To be issued by registered medical practitioner not less than MBBS)

(The following are to be filled by the Medical Officer conducting the medical examination at the candidate side.)

1. Height :………………………cm. 2. Weight:……………………………kg.

3. Skin ……………………………….. 4. Ears/Hearing:…………………………….

5. Vision with or without glasses :

a) Right eye : ……………………….. c) Colour Blindness :……………………….

b) Left eye : ………………………… d) Uniocular Vision :……………………….

6. Respiratory system :………………………… 7. Nervous system:…………………………

8. Heart : ………………………………… 9. Abdomen :…………………………………

a) Sounds :………………………….. a) Liver: ………………………..

b) Murmur :………………………… B) Spleen :…………………………

10. a) Hernia :…………………………………… b) Hydrocele :……………………………….……

11. Any other health issue :………………………………………………………………………………

12. Basic Path. Investigations (Blood Exam and Urine Testing):……….………………………………

_____   _____

Signature of the Medical Officer   Signature of the Candidate

Full Name :………………………………………….

MCI Registration No. ………………… OR State Council Registration Number: ....

Mention the State with whose Council Registered:...........................

Official Seal :……………………………………….

Date :…………………………………………………

PART - B
MEDICAL CERTIFICATE
(To be issued by IIIT-A Health Centre in Allahabad)

Certified that …………………………………………………………………………………………
son/daughter of …………………………………………………………………………………………

a) Fulfills the prescribed standard of physical fitness and is FIT for admission to B.Tech. / Dual Degree B.Tech.-M.Tech./ Dual Degree B.Tech.-MBA Program offered by the Institute.

b) Does not fulfill the prescribed standard of physical fitness and is unfit / temporarily unfit to admission due to following defects:

_____

Signature of the Medical Officer at IIIT-A

Declaration
I hereby declare that I am not suffering from any disease other than mentioned in the medical report. In case if any other disease is found for which I am taking treatment for long time and that is not reported to the Institute at the time of admission then the Institute will not bear the cost of treatment.

_____

Signature of the Candidate

Note: Institute is not liable for the chronic disease treatment which required the prolonged/ lifelongtreatment.

Undertaking by the Student (As per UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009)

(To be submitted on a Non-Judicial Stamp Paper of Rs. 10/- duly notorised by the Oath Commissioner)

1) I,……………………………………………………………………………….. (full name of studentwithadmission/registration/enrolmentnumber)s/o,/d/oMr./Mrs./Ms. …………………………………………, having been admitted to (name of the institution) , have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that
   a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
   b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this ___day of _____ month of _____year.

_____
Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____(place) on this__day of___Month of the_____ Year.

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____(day) of _____ (month) , _____(year) after reading the contents of this affidavit.

OATH COMMISSIONER

Undertaking by the parent/guardian (As per UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009)

(To be submitted on a Non-Judicial Stamp Paper of Rs. 10/- duly notorised by the Oath Commissioner)

1) I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father/mother/guardian of , (full name of student with admission/registration/enrolment number) , having been admitted to _____(name of the institution) , have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

  a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

  b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this ___day of _____ month of _____year.

_____
Signature of deponent

Name:

Address:
Telephone/Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

_____(place) on ____ Month of Year
Verified at _____this_____ ___day of__the__ _____ .

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____(day) of ____ (month) , _____(year) after reading the contents of this affidavit.

OATH COMMISSIONER

Mediclaim-cum-Accidental Insurance Benefits Scheme (MCAIP)
offered by
National Insurance Company Limited
EXCLUSIVELY for all IIITA Students

<u>Broad Features of the Scheme*</u>
- ➤ MEDICLAIM Hospitalisation Cover – Upto Rs. 60,000/- per annum.
- ➤ Accidental Death OR Permanent Disablement of Insured Student – Upto Rs. 5 Lakhs.
- ➤ Carriage of Dead Body of the Insured, upon Accidental Death to place of Normal Residence – Rs. 5,000/-
- ➤ Upon Accidental Death of Fee Paying Parent / Guardian – Rs. 3 Lakhs.
- ➤ Education Expenses to Dependent Children of Married Insured Students – Upto Rs. 25,000/- per child.
- ➤ Mediclaim coverage extends throughout India on 24x7 basis.
- ➤ Territorial limits for Accidental Death / Permanent Disablement Insurance extend throughout the world.
- ➤ Treatments under Allopathic System of Medicine are only covered.
- ➤ Dental treatments and Physiotherapy are not covered for claims/ reimbursements.
- ➤ CASHLESS ACCESS SERVICES, at designated Hospitals, subject to Pre – Authorisation.
- ➤ Spouse of married Students AND also their dependent Children CAN be covered, for extension benefits, upon payment of additional premiums. NOT COVERED by default in this cover.

(*Conditions Apply)

Information required from each student to enable him/ her avail the benefit under the Scheme

Sl. No.	Item	Information	Remark
1	Name of the Student to be Insured	Mr./ Ms./ Dr............................. s/o OR d/o .... Address:..................................... .... Enrollment No:............................. Degree Program of Enrollment at IIIT-A / IIITL :............................... Nationality :................................	A Colored Photograph of the Student being Insured, duly Self Attested
2	Complete Address of NORMAL RESIDENCE of the Enrolled Student	.... Phone Number:............................ Email:.. PIN Code:................................... Police Station:.............................	Date of Birth:....\......\........ Sex: Male \ Female Blood Group :....................
3	Details of the FEE PAYING Parent / Guardian of the Enrolled Student	Name:....................................... Relationship with the Student: .... Address:..................................... .... Phone Number:............................ PIN Code:................................... Email:..	In the event of the fee paying Parent / Guardian not remaining alive (owing to accidental death, during the Policy Period), during the course of the continuation of the enrolled Degree Program of the student, the student shall be eligible for a payment of Rs. 3.00 Lakh, to assist with the continuation of the studies of the student.
	(a) Marital Status of the Enrolled Student	Married / Un Married	In case of accidental death of the enrolled student, during the

4	(b) In Case **"Married"**, then Pl. provide the following:	(a) Name of Spouse:…………………… ……………………………………… (b) Age:……………Yrs……………… (c) Address:……………………………… ……………………………………… ……………………………………… Phone Number:……………………… PIN Code:…………………………… Email:………………………………	policy period, who is survived by a Spouse, Spouse shall be the NOMINEE for receiving the Insurance benefits, unless otherwise specified. In respect of Unmarried students, the Normal Fee Paying Parent / Guardian shall be the beneficiary.
4 Contd.	(c) Do you have dependent Children	Yes / No	
	(d) In case **"Yes"** to (c) above, Pl. provide the details:	*In respect of First Child (Elder One):* (a) Name of Child:……………………… ……………………………………… (b) Age:…………Yrs. **Sex: M / F** (c) Address:…………………………… ……………………………………… ……………………………………… **Phone Number::**…………………… **PIN Code:**……………………… **Email:**……………………… *In respect of Second Child (Younger One):* (a) Name of Child:……………………… ……………………………………… (b) Age:…………Yrs. **Sex: M / F** (c) Address:…………………………… ……………………………………… ……………………………………… **Phone Number::**…………………… **PIN Code:**…………………………… **Email:**………………………………	In case of accidental death of the Insured Student, during the policy period, survived by his dependent children, upto TWO dependent children are eligible for receiving a sum of upto Rs. 25,000/- each, as a onetime assistance by the Insurance company.
5	**Pre Existing Diseases*, at the time of admission into the Institute.** (* The ones that exist at the time of enrolling at the Institute PLUS the ones those arise within 30 days of the inception of the Insurance Policy. Also include diseases attributable to Pre-existing diseases.)	(a)……………………………… (b)……………………………… (c)……………………………… (d)……………………………… (e)……………………………… (Pl. add if more)	PRE EXISTING Diseases qualify for claim only after four continuous claim free years, in respect of those diseases. Few diseases, that arise after the inception of the coverage, are however included in the list of diseases that are not payable only during the FIRST year of operation of Policy.(Refer Policy document for details)

(Note: The above is a brief description of the salient features of the intended Insurance Policy and is not a replica of the full Policy document. For details, reference to the Policy document should be made.)

U N D E R T A K I N G :

- I willingly AGREE to abide by the Terms and Conditions of the MEDICLAIM – cum – Accidental Insurance Policy as briefed herein above.
- I shall personally be responsible for the correctness and completeness of the information provided above and to the satisfaction of the Insurance Company. Also in case of change in my Marital Status, for being eligible for the accrued benefits by the Insurance Company in the same respect, I shall keep the Institute duly apprised.
- Also, I understand that all claims pertaining to Mediclaim-cum-Accidental Insurance Scheme shall be settled by Insurance Company only and Institute's liability in this respect shall be restricted to being assistive only.

Signature of the Enrolled Student:……………………………………………………

Name of the Enrolled Student:………………………………………………………

Enrollment Number of the Student :…………………………

Signature of Father / Mother / Guardian of the Enrolled Student:………………………………………………

APPENDIX – II

Certificate from School as proof of completion of 11th and 12th Standard or equivalent
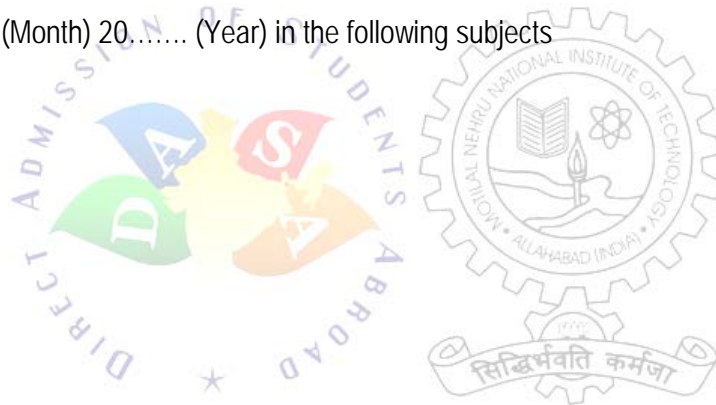### (on School letter head)

Date:

Study Certificate

This is to certify that …………………………… S/o or D/o …………………………………….. was a

bonafide student of this institution from …………………… to …………………(from Class………..to

Class……).

He/she appeared/is appearing for the ……………. Examination conducted by ………………………..

(Board) in ………… (Month) 20……. (Year) in the following subjects

    1.

    2.

    3.

    4.

    5.

    6.

The medium of instruction in Class XI and XII was …………………………..

Signature, Name & Seal of Head of School/Institution

Note: School name and complete address must be given clearly in the letter head. In case it is not in English or Hindi, please translate it.

APPENDIX – III

Certificate from the company/organization as proof that parent is working in gulf country (For CIWGC category only)

Date:

<u>TO WHOM IT MAY CONCERN</u>

This is to certify that ……………………………….……… father of / mother of …………………………………….. is working in …………………………………………………… (*Company name & address*) since …………………

He/she belongs to India & his/her passport number is …………………………………………….

Signature, Name & Seal company/organization

Address of the company

APPENDIX – IV

Certificate from School as proof of education (on School letter head)

Date:

Study Certificate

This is to certify that ……………………….…… S/o or D/o ………………………………………….. was a bonafide student of this institution from …………………… to …………………(from Class………..to Class……).

Signature, Name & Seal of Head of School/Institution

Note: School name and complete address must be given clearly in the letter head. In case it is not in English or Hindi, please translate it.